



Republic of the Philippines
Office of the Solicitor General

Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____

Date: July 10, 2024
Quotation #: PS-024-07-138
ABC: _____

Attention: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT	TOTAL
1	<p>Diagnosis, Supply of Labor and Materials for Repair of Vehicle Model: Toyota Hi-Ace Commuter 3.0 DSL <i>Scope of Work (Initial Diagnosis - Defective Clutch System):</i> <i>Inspection and Diagnosis of Transmission Clutch System with the following:</i> Inspection/Pull down of transmission assy Inspection/replacement of clutch system Inspection/repair/replacement of parts (estimated material quantities): a. Clutch Disc. (1 pc) b. Pressure Plate (1 pc) c. Release Bearing (1 pc) d. Pilot Bearing (1 pc)</p> <p style="text-align: center;"><i>For Service Vehicle with Plate No. SAB 6334</i></p> <p style="text-align: center;"><i>Note: Scope of work and estimated material quantities may vary upon actual inspection of supplier.</i></p> <p style="text-align: center;">(Price Vat-Included)</p>	1	lot			

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please quote within ___ days from the date of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - a. Mayor's / Business Permit;
 - b. PhilGEPS Registration Number: _____ Membership: Platinum Red
 - c. Income / Business Tax Return (for Small Value Procurement, above Php500,000);
 - d. Omnibus Sworn Statement for Small Value Procurement (for above Php50,000 for unnotarized. Notarized OSS is required upon signing of PO);
 - e. Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.


FATHIA K. KARIM
SIGNATURE OF CANVASSER

For more information, you may contact us:

Tel: (02) 8836-3314, (02) 8988-1674 loc 777
Telefax: (02) 8813-1174

Please send your quotation to:

rfq.osgprocurement@gmail.com